



JOB DESCRIPTION - SESSIONAL YOUTHWORKER

LINE MANAGER	Youthwork Manager
HOURS	Part-time, minimum availability required 3 shifts per week (hours negotiable), mostly late afternoon & evening work. Other work may occasionally be available outside these times.
PAY SCALE	Aligned with JNC scale 5 - 8
LOCATION	Various locations across Stroud District and the south of Cotswold District

OVERALL AIM OF THIS POST:

The primary aim of The Door is to accompany young people and help them to identify and meet their needs. Our Youthwork Team exists because young people need the safety and security of non-judgmental role models, to guide their development to become positive members of society.

The role of the Sessional Youthworker is to work alongside the Community Youthwork Coordinator providing safe and secure social environments for all young people to meet, and to build long-lasting positive relationships with those young people.

KEY STAKEHOLDERS

- Youthwork Manager
- Community Youthworkers
- Chief Executive Officer
- Other directors / managers
- Department staff and volunteers
- Young people and/or families accessing the service
- Key community stakeholders – e.g. council, police, schools, GPs
- Professional agencies – e.g. social care, CYPs

SPECIFIC DUTIES AND RESPONSIBILITIES

- Delivery of a comprehensive needs-based youth work programme, including a range of positive activities, personal and peer support and providing access to information, advice and training.
- Development of relationships with the young people that use our services.
- Preparation, delivery and administration of sessions
- Working with paid and volunteer staff, and keeping them informed of any relevant issues.
- Ensuring the safety and well-being of all the young people that are accessing The Door's services, including adherence to The Door's policies and procedures.
- Enabling young people to develop new skills through involvement, participation and empowerment.
- Helping young people to recognise and articulate their own needs and develop strategies to meet them.
- Working in small groups where necessary, including projects work (e.g. graffiti, food, computers).

- Making records of all youthwork sessions.
- Helping to develop existing programme(s) further and to make adequate plans for your work.
- Helping to develop strategies designed to contact those at risk.
- Contributing to the organisation of fundraising events.
- Actively participate on continuous professional development and training opportunities.
- Contributing to the wider youthwork team by bringing new ideas, supporting and challenging colleagues.
- Participating in regular staff meetings and supervision
- Aligning to the general ethos and practices of The Door.

PERSON SPECIFICATION

ESSENTIAL

- An understanding and acceptance of the Christian ethos of The Door Youth Project and the centrality of this to the work of the charity.
- An understanding of the core principles of youth work and their implementation.
- An awareness of the issues facing young people.
- The ability to communicate effectively and build rapport with both adults and young people.
- Experience of working 1:1 or in small groups, using transferable skills to enable development, increase confidence and independence in young people.
- The ability to assess and deal with awkward situations and act according to any policies in force.
- The ability to assess the needs and wants of young people then plan and deliver a programme accordingly.
- Ability to organize own time and work on own initiative, maintaining clear and appropriate boundaries.
- A teachable attitude to bring challenged, committed to ongoing personal training and development.
- Strong IT skills, including the use of Microsoft Office and social media.
- Ability to work with and value people from different traditions/backgrounds/faiths.
- A good role model who is resilient, trustworthy and a good team player.
- Knowledge of and commitment to safeguarding young people.
- Good listening skills
- Flexibility in your availability to work
- A driving licence (this can be negotiated if residing in the southern Stroud District or Cirencester area)

DESIRABLE

- Level 2 Youthwork or higher qualification or equivalent, or appropriate relevant experience
- Experience of working with marginalised and vulnerable young people.
- Experience in community-based work with young people and their families.
- Experience of working with young people in a detached or off-street environment.
- Experience in organising events.
- Skills to network with and relate to people from a range of local and statutory organisations.
- Evidence of spiritual maturity and pastoral sensitivity and committed to ongoing personal development.
- Evidence of commitment to ongoing CPD over the last 12 months - e.g. training courses, networking events, supervisions, research and professional observations.
- Current First Aid and Food Hygiene certificates.
- Minibus driving licence