

## APPLICATION FOR VOLUNTEERING – THE DOOR SHOP (14+)

The Door is fully committed to the safeguarding of young people and families, which incorporates the use of robust Safer Recruitment practices. Please answer all the questions below in full. All information you provide will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a legal right to access any information held about you. Please note that you may need to complete an enhanced Disclosure and Barring Service (DBS) check if you are offered the post.

**Position applying for:** (Please tick) General Volunteering:  Work Experience:

**Dates:** Preferred start date / dates of work experience: \_\_\_\_\_

### SECTION A: Christian Ethos

The Door Youth Project is a Christian organisation which exists for all young people regardless of faith. Although we recruit staff who are not committed practising Christians we expect all paid and volunteer staff to be sympathetic to the Christian ethos of the organisation.

Please tick this box to confirm you have read and agree to this statement

### SECTION B: Personal Details

Date of birth		Preferred title (Mr, Mrs, Ms etc.)	
First name(s)		Surname	
Any former name(s)			
Home address:		Postcode:	
Previous address (if moved within last 12 months)		Postcode:	
National Insurance number			
Home phone		Mobile phone	
Work phone		May we contact you at work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Email address			

### SECTION C: Emergency Contact Details

Name:	Contact number:
Relationship to applicant:	

**SECTION D: A bit more about you**

Are you currently employed?	Part Time: <input type="checkbox"/> Full Time: <input type="checkbox"/> No: <input type="checkbox"/>
Are you currently a student?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Do you have any prior experience in voluntary work?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Please give details of the organisation, your role, and length of service:	
Do you have regular contact with young people?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Why would you like to be a volunteer and what do you think you will gain from the experience?	

**SECTION F: The practical bits**

Are you able to commit yourself to a morning or afternoon every week volunteering with The Door?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Are you able to complete online training at home? (If not we will arrange for your training to be completed at The Door.)	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Are there particular days or times when you would not be available? (If yes, please list)	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Have you ever completed a DBS Check?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
If 'Yes', are you registered on the online update service?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>

**SECTION G: Accessibility**

Do you consider yourself to have any disability, medical condition (including allergies) that we should be aware of that could affect your volunteering role? (If yes, please list)	Yes <input type="radio"/>	No <input type="radio"/>



**SECTION H: SELF-DISCLOSURE AND DECLARATION**

If you answer **yes** to any of the following, please **provide details on a separate sheet.**

Have you had any physical dependencies at any time during the past 2 years? (drugs/alcohol/gambling etc.)	Yes <input type="radio"/>	No <input type="radio"/>
Have you ever been known to any Children’s Services Department or to the police as being a risk or potential risk to children?	Yes <input type="radio"/>	No <input type="radio"/>
Have you ever been the subject of any investigation by any organisation or body due to concerns about your behaviour towards children?	Yes <input type="radio"/>	No <input type="radio"/>
Have you ever been the subject of disciplinary procedures or been asked to leave employment or voluntary activity due to inappropriate behaviour towards children?	Yes <input type="radio"/>	No <input type="radio"/>
Have you ever been involved in any incident(s) in which allegations of child abuse have been made against you? (We need to know about unsubstantiated allegations as well as substantiated ones.)	Yes <input type="radio"/>	No <input type="radio"/>
Do you have any criminal convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) 2013? Having a criminal record does not necessarily exclude you from working for us.	Yes <input type="radio"/>	No <input type="radio"/>

**Self-disclosure Declaration**

I agree that the information provided on this form may be processed in connection with my application for employment. I understand that an offer of employment may be withdrawn or disciplinary action (including dismissal without notice) may be taken if information is not disclosed by me and subsequently comes to the organisation’s attention.

In accordance with The Door’s procedures, I agree to provide a valid criminal record certificate and consent to The Door clarifying any information provided on the disclosure with the agencies providing it. I agree to inform The Door within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people.

I understand that the information contained on this form, the results of the criminal record check and information provided by third parties may be supplied by the organisation to other persons or organisations in circumstances where this is considered necessary to safeguard children.

Signed		Date	
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**SECTION I: Interview**

You will be required to attend interview to be offered the post. Please let us know of any specific requirements you may have in order to attend interview.



**SECTION J - REFERENCES**

Please provide names of at least two people not related to you that we can approach to get a personal reference for you. Where possible referees should have known you for **at least 2 years**

If you are currently employed, **one of these should be your current or most recent employer** and, if you have worked for them for less than 5 years, your previous employer. Other appropriate referees include other former employers and recognised figures of authority (e.g. a teacher, doctor, bank manager, church leader, youthworker or police officer). **Please notify these people that they may be asked to give a reference for you.**

<b>Reference 1:</b>			
Name		Role	
Address:			Postcode:
Phone		Alternative phone	
Email Address			

<b>Reference 2:</b>			
Name		Role	
Address:			Postcode:
Phone		Alternative phone	
Email Address			

**SECTION K: Data Protection Declaration**

I agree to The Door storing and processing my personal data in connection with my application for volunteering at The Door, to preserve my safety and the safety of others. For details of The Door’s privacy policy, please see [thedor.org.uk/privacy](http://thedor.org.uk/privacy)

I have seen The Door’s Reference Request Form(s), available at [thedor.org.uk/reference](http://thedor.org.uk/reference), and agree to the requested information being sought from my above-named referees and processed by The Door in connection with my application.

**I have read and acknowledge this statement (please tick):**

Signed		Date	
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Where did you hear about this vacancy?
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**Please return completed forms to**  
**Service Delivery Administrator, The Door, 44-45 High Street, Stroud, GL5 1AN**  
 or to [info@thedor.org.uk](mailto:info@thedor.org.uk) FAO Service Delivery Administrator

